



## THEATRE RENTAL INFORMATION

The Chrysler Theatre's Main Floor Orchestra and Balcony total 1107 seats

There are 643 seats on the Main Floor Orchestra from Row A-X (Row A is front row). Accessible seating is located in Row X on the left and right sides of the house. There are 432 seats in the balcony from Rows AA-KK and 32 box seats for a total balcony seating of 464

If using the pit or the apron, Rows A & B are removed and front row begins at Row C with a total seating of 1081

If using the pit for Cabaret Seating, Rows A & B are removed and we offer five tables with 4 chairs each for a maximum of 20 additional seats and a total of 1101 seats on the Main Floor Orchestra level. Front Row begins at Row C

Our Households include Rows Q on both right and left sides of the house, 14 seats total. Row X Accessible Seating is also on hold and sold to patrons as needed

The backstage area, at stage level, is comprised of 5 dressing rooms and 1 star dressing room each with a private washroom and shower. There is a green room that accommodates 8 performers. On the lower level, there are two large chorus dressing rooms with washroom and shower facilities, washer and dryer, a wardrobe room, musicians' room and one large rehearsal room

## POLICIES

### BOX OFFICE

A renter must use the Chrysler Theatre Box Office and ticket stock for all ticketed events

Our Box Office fee covers programming the event in our ticketing system, hosting on our website, staff answering patron inquiries and selling tickets via phone, email and in-person. Tickets are also sold online 24/7

### DEPOSIT

A non-refundable deposit of \$2,000 plus HST is necessary to secure the space and date. The deposit will be applied at the end of show settlement

### RENTER TAKES TICKETS

Renters who wish to sell their tickets may take up to 100 tickets at a time on account. The renter is responsible for returning unsold tickets 48 hours prior to their event. The tickets will be returned into the system for future sale. There is a non-refundable \$2.50 Handling Fee per ticket. Failure to return unsold tickets will result in charges equal to the value of the tickets

### TICKET PROCESSING FEES

A handling fee of \$2.50 and a \$1.00 CIF is added to every ticket purchased by phone and in-person. Tickets purchased on-line will incur an additional \$2.00 convenience fee.

### Credit Card Fees

Credit card fees of 4% to be paid by renter added to the settlement

### COMPLIMENTARY TICKETS

There is a ticket handling fee of \$2.50 and a \$1.00 CIF per ticket which will be added to the settlement

### CATERING

No alcohol, outside food or drinks allowed in backstage or in greenroom. We have catering available from our Executive Chefs in our Banqueting Dept. Please click on the link below to look at our catering menu.

<https://stclaircentre.stclaircollege.ca/delivery.shtml>

### SHOW PAYMENT

The final cheque to rental clients, after settlement review and approval, will be processed in 5-10 business days after performance. Chrysler Theatre presented shows are paid day of show unless otherwise agreed upon.



# RATE CARD 2025-2026

	COMMERCIAL RATES	WINDSOR-ESSEX COMMUNITY/NON PROFIT RATE	
Theatre Rent	\$2500 vs 12% Gross (capped at \$4000) 8 Hours	Fri and Sat	Sun -Thurs
First 5 hours	-	\$1500	\$1300
Second 5 hours	-	\$1300	\$1100
Hourly Rate	\$480	\$500	\$400
Dark Day Rate	\$975	\$500	\$500
Box Office (per performance)	\$895	-	
Box Office Extra Staff	\$25/hr	\$25/hr	
Front of House Manager	\$48 hr	\$48 hr	
Front of House Ushers (4 hr. Min)	\$27 hr	\$27 hr	
Technical Manager	\$48 hr/ OT \$62.00	\$48 hr/ OT \$62.00	
Technical Crew (4 hr. Min)	\$45 hr/ OT \$60.00	\$45 hr/ OT \$60.00	
Security (4 hr. Min/Performance)	\$35 hr	\$35 hr	
Handling Fee	\$2.50 per ticket by patron	\$2.50 per ticket by patron	
Capital Improvement Fee (CIF)	\$1.00 per ticket by patron	\$1.00 per ticket by patron	
SOCAN	Fee based on type of event	Fee based on type of event	
Merchandising Fee	15% renter sells • 20% staff sells	15% renter sells • 20% staff sells	
Bar Labour Charge	If bar sales are below \$500	Fee is \$150	
Bank/Credit Card Fees	4% to be paid by renter at time of settlement	4% to be paid by renter at time of settlement	
Insurance	<b>\$5 million liability</b> Must add <i>St. Clair College of Applied Arts &amp; Technology</i> as the additional insured	<b>\$5 million liability</b> Must add <i>St. Clair College of Applied Arts &amp; Technology</i> as the additional insured	
Cleaning Fee	\$375	\$375	
Cinema Screen & 12,000 Lumen Projector	\$750	\$750	
Piano Rental incl. Tuning	\$500	\$500	